

The regular meeting of the South Harrison Township Board of Education was held on the above date and was called to order at 7:31 P.M. by Board President, Debbie Cunningham. The meeting was held in the media center of the South Harrison Elementary School at 904 Mullica Hill Road, Harrisonville, NJ. This was followed by the flag salute and reading of the Open Public Meetings statement.

**Open Meeting Statement:** The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having Times, and the Harrisonville Post Office and with the Township Clerk.

**Roll Call:** Present: Michael Brennan (arrived 7:39), Toni Buckley, Michael Finnan, Carole English, Janice Huggins, Joseph Talbot, Kenneth White and Debbie Cunningham

Absent: James McShea.

Others present: Dr. Lavender, Mrs. Wechter, Mr. Mumbower, Mrs. Burr, Mrs. DiStefano and Mrs. Calandro, Mrs. Rachael Anderson and Alan Dzwilewski.

#### **Presentations-None**

#### **Correspondence-**

1. Letter from the Gloucester County Office of Education-approval of contract for Janine Wechter.
2. Letter from Freeholder Daniel Christy thanking Mrs. Donofrio for the opportunity to visit the Living History Museum.
3. Thank you note from the South Harrison Education Association for providing massages for teacher appreciation week.
4. Thank you note from Delores Kurek for providing massages for teacher appreciation week.
5. Letter from Mrs. Legg

**Minutes-** Motion by Mrs. Buckley and second by Mr. Talbot to approve the following minutes.

1. BE IT RESOLVED to approve the minutes from the Regular Meeting of May 27, 2014.

Roll Call Vote	Yes (7)	No (0)	Abstain (0)
Motion Carried			

**Recognition of Visitors for agenda Questions-** None

**Superintendent's Recommendations**

**Administrative**

Motion by Mrs. Buckley and second by Mr. Finnan that the Board of Education approve the Superintendent's Administrative Recommendations

1. BE IT RESOLVED to approve the operation of a summer enrichment program from August 11<sup>th</sup> through August 15<sup>th</sup> from 9:00am to 12:00pm.
2. BE IT RESOLVED to approve all interest earned on student activity account be appropriated to secret garden.
3. BE IT RESOLVED to approve an AHERA Asbestos Management Program Services proposal with Horizon Environmental Group, Inc. from July 1, 2014 through June 30, 2015 for the cost of \$800.00.
4. BE IT RESOLVED to approve the New Jersey Department of Education District Mentoring Plan Statement of Assurance.
5. BE IT RESOLVED to approve an agreement with e-rate Exchange to provide consulting services for the 2014-2015 school year for \$1,350.00.
6. BE IT RESOLVED to accept proposal from Federici & Akin for engineering services for the playground upgrades project in the amount of \$12,000.
7. BE IT RESOLVED to approve Resolution # 35 – 14-15 to renew our membership with the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund from July 1, 2014 through June 30, 2017.
8. BE IT RESOLVED that the Shared Services Agreement between Kingsway Regional Board of Education and the South Harrison Board of Education for the Kingsway Regional Board of Education to provide facility maintenance services to the South Harrison Board of Education, be approved, for the period of July 1, 2014 through June 30, 2015, as recommended by the Superintendent of Schools, and that the Board President and Secretary be authorized to execute a copy of the Agreement, and that a copy of such Agreement be part of the minutes on file in the Board Secretary's Office.
9. BE IT RESOLVED that the Shared Services Agreement between Kingsway Regional Board of Education and the South Harrison Board of Education for the Kingsway Regional Board of Education to provide curriculum development and management services to the South Harrison Board of Education, be approved, for the period of July 1, 2014 through June 30, 2015, as recommended by the Superintendent of Schools, and that the Board President and Secretary be authorized to execute a copy of the Agreement, and that a copy of such Agreement be part of the minutes on file in the Board Secretary's Office.
10. BE IT RESOLVED that the Shared Services Agreement between Kingsway Regional Board of Education and the South Harrison Board of Education for the Kingsway Regional Board of Education to provide information technology management services to the South Harrison Board of Education, be approved, for the period of July 1, 2014 through June 30, 2015, as recommended by the Superintendent of Schools, and that the Board President and Secretary be authorized to execute a copy of the Agreement, and that a copy of such Agreement be part of the minutes on file in the Board Office.

11. BE IT RESOLVED to approve The Professional Development Plan (PDP) for the 2014-2015 school year
12. BE IT RESOLVED to approve the Teacher Induction Mentoring Program Guide.

**Policy - None**

**Personnel**

13. BE IT RESOLVED that Employment Contract between Janine Wechter, School Business Administrator and the South Harrison Township Board of Education, having been reviewed and approved by the Interim Executive Regional Superintendent in accordance with NJAC 6A:23A-3-1(a), be approved, for the period of July 1, 2014 through June 30, 2015, as recommended by the Superintendent of Schools, and that the Board President and Superintendent be authorized to execute a copy of the Agreement, and that a copy of such Agreement be part of the minutes on file in the Board Secretary's Office.
14. BE IT RESOLVED that the Shared Services Agreement between the South Harrison Board of Education and the Logan Township Board of Education to share the services of a School Business Administrator, in accordance with the Uniform Shared Services and Consolidation Act, be approved, for the period of July 1, 2014 through June 30, 2015, as recommended by the Superintendent of Schools, and that the Board President and Secretary be authorized to execute a copy of the Agreement, and that a copy of such Agreement be part of the minutes on file in the Board Secretary's Office.
15. BE IT RESOLVED to approve Samantha Michielli as a full time elementary teacher for the 2014-2015 school year at a salary of \$51,533 Step 7MA, (based on current 2013-2014 salary guide.)
16. BE IT RESOLVED to approve Robert Rosenheim as a full time elementary teacher for the 2014-2015 school year at a salary of \$53,723 Step 10MA, (based on current 2013-2014 salary guide.)
17. BE IT RESOLVED to accept with regret the resignation of Susan Lafferty as the Spanish Teacher as of the end of the 2013-2014 school year. **(Enc. 8)**
18. BE IT RESOLVED to accept with regret Mrs. Burr's letter of retirement, effective January 1, 2015, with appreciation for her many years of dedicated service to the children and families of South Harrison. **(Enc. 9)**
19. BE IT RESOLVED to approve a maternity leave and unpaid family leave for Melissa Fardella from September 4, 2014 through March 20, 2015.
20. BE IT RESOLVED to approve Maureen Geist as the aide for the PSD 2014-2015 extended school year program in the amount of \$825.00 from July 8-31, 2014.
21. BE IT RESOLVED to approve summer hours for Gail Bram at \$25 per hour not to exceed \$3,000.00 (120 hours).
22. BE IT RESOLVED to approve the following staff to write curriculum over the summer at \$25.00/hour not to exceed 15 hours except where noted:

E/LA	Linda Miles(K)	Jane Conroy(1)	Shari Crouch (2)
	Jamie Rohe(3)	Amanda Grabas(4)	Maggie Paolone(5)
	Maggie Paolone(6)		

Math	Jessica Devecchio(K)	Jane Conroy(1)	Shari Crouch(2)
	Jamie Rohe(3)	Kathy Tranz(4)	Sam Michielli(5)
	Michele LaMalfa(6)		

PE Tim Narcisi  
Music Linda Davis  
Art David Inzinna  
Library/Tech Gail Bram-30 Hours  
Spanish To be determined-25 Hours

Roll Call Vote	Yes (7)	No (1)-Ms. Huggins #18	Abstain (0)
Motion Carried			

### **Closed Session**

Motion by Mr. Talbot and second by Mr. Finnan that the Board of Education, by Resolution, adjourn into Closed Session, from which the general public is excluded, for the purpose of a personnel issue at 7:48pm. Motion Carried.

### **Open Session**

Motion by Mr. Finnan and second by Mr. White that the Board of Education resume open session at 9:37pm. Motion Carried.

Mrs. Cunningham asked if anyone wanted to make a motion, hearing none the board affirmed Dr. Lavender's decision.

### **Tuition – None**

### **Buildings and Grounds -None**

### **Financial**

Motion by Mrs. English and second by Mr. Talbot that the Board of Education approve the Superintendent's Financial Recommendations

1. BE IT RESOLVED to approve budget transfers from April 1, 2013 through April 30, 2013
2. BE IT RESOLVED to approve the following:
  1. Approval of Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2014. The Cash Reconciliation Report and Secretary's Report are in agreement for the month of April 2014.
  2. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
  3. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
  4. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section)

and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**3. BE IT RESOLVED to approve the following bill lists:**

P057	Warrant Account	\$ 85.00
P058	Payroll Agency	\$ 8,534.36
P059	Payroll Agency	\$119,585.61
P060	Payroll Agency	\$115,224.82
P061	Warrant Account	\$ -3.55
P062	Warrant/Payroll Account	\$190,616.32

**4. BE IT RESOLVED to approve to submit the 2014-2015 IDEA grant application allocation: Basic \$64,616 and Preschool-\$2,638.**

**5. BE IT RESOLVED to approve to submit the 2014-2015 NCLB grant application allocation: Title I-\$12,169 and Title IIA-\$6,380.**

**6. BE IT RESOLVED to approve the cancellation of an open accounts payable in the capital projects fund in the amount of \$20,000.**

**7. BE IT RESOLVED to approve to transfer the proceeds of a completed capital project to the debt service fund in the amount of \$27,714 in accordance with NJSA 18A:24-54. (Original project approval date 9/27/05-Contruction of Addition & Renovations to South Harrison School)**

**Discussion Items – Faculty & Staff Survey**  
Resignation Letter  
Board Self-Evaluation

**Visitor Comments**

**Closed Session**

Motion by Mrs. Buckley and second by Mr. Finnan that the Board of Education, by Resolution, adjourn into Closed Session, from which the general public is excluded, for the purpose of the Superintendent's Evaluation at 9:58 pm. Motion Carried.

**Open Session**

Motion by Mrs. English and second by Mr. Finnan that the Board of Education resume open session at 10:30pm. Motion Carried.

Motion by Mr. Talbot and second by Mr. White to accept the Superintendent's Summary Evaluation. Motion carried

**Adjournment**

Motion by Mrs. English and second by Mr. Finnan to adjourn the meeting at 10:30pm. Motion Carried

Respectfully submitted,  
Linda M DiStefano  
Board Secretary