

**SOUTH HARRISON SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES**

Regular Meeting
October 17, 2016
6:00 p.m. Cafeteria

A. Call to Order

Meeting called to order at 7:00 p.m. by Vice President Brown.

B. Pledge of Allegiance

C. Statement of Open Public Meeting Compliance

Pursuant to the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting has been duly advertised in the South Jersey Times, issue of January 14, 2016. All municipal clerks of the townships and boroughs within the Regional School District have been duly notified and the requirements of posting of notices have been met.

D. Roll Call

Members Present

Janet Brown, Laura Bruno, Toni Buckley(arrived at 7:05 p.m.), Janice Huggins, James McShea, Joseph Talbot, Ron Reilly, Mr. Jason Schimpf, School Business Administrator/Board Secretary, Mrs. Patricia Calandro, Chief Academic Officer and Dr. James Lavender, Superintendent.

Members Absent

Deborah Cunningham, Michael Brennan

E. Student Recognition

E-1. Spotlight Students – September 2016

1 st Grade	Leah Pettit
2 nd Grade	Gabriel Eisenhart
3 rd Grade	Zack Burlingame
4 th Grade	Patrick Kline
5 th Grade	Valerie Marino
6 th Grade	Trevor Maden

F. Presentations

F-1 New Staff Introductions

F-2 Dr. Hoffman, Special Education Program Spotlight

F-3 Mr. Iocona, Technology Update

G. Public Participation

Stephanie Madden – Student Activity Account Reports

H. Executive Session

None

I. Approval of Minutes

Motion by Talbot, second by Huggins, that the Board of Education approve the minutes from the following meeting(s):

October 17, 2016

[illegible]

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2015 - 2016 Monthly Average % of Students in Attendance												
Grade Level	Sept %	Oct %	Nov %	Dec %	Jan %	Feb %	March %	April %	May %	June %	2016-2017 Current YTD Average %	2015-2016 Current YTD Average %
Average Pre-K & K	96.1										96.1	95.5
1	93.9										93.9	96.9
2	95.7										95.7	96.6
3	96.1										96.1	96.4
4	99.1										99.1	96.5
5	98.9										98.9	96.9
6	97.7										97.7	97.2
Average 1 - 6	96.9										96.9	96.7
Overall District Average	96.8										96.8	96.6

L-3 Emergency Drills/Calls

School / Date	Time	Drill Description
South Harrison September 16, 2016	Begin time: 10:16 AM End time: 10:19 AM	Fire Drill
South Harrison September 26, 2016	Begin time: 11:16 AM End time: 11:24 AM	Precautionary Lockdown

L-4 Student Discipline, Violence/Vandalism, HIB as of September 30, 2016:

Infraction Reports	No. of Incidents this Month	2016-2017 Total-To-Date	2015-2016 Total
Detentions	0	0	5
Suspensions	0	0	7
Violence, Vandalism, Substance Abuse	0	0	0
Harassment/Intimidation/Bullying (Confirmed)	0	0	0

L-5 Fundraiser(s)

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following Fundraiser(s), as recommended by the Superintendent of Schools:

Program/Group	Purpose	Product/Service	Dates
6 th Grade Activity Fund	Raise funds to support field trips	Trunk or Treat	10/28/2016 rain date 10/29/2016
6 th Grade Activity Fund	Raise funds to support field trips	Father Daughter Dance	2/10/2017 snow date 2/11/2017
6 th Grade Activity Fund	Raise funds to support field trips	Mother Son Bowling	3/18/2017
Physical Education	Raise funds to donate to the American Heart Association	Jump Rope for the Heart	4/3/2017 – 4/7/2017

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Program/Group	Purpose	Product/Service	Dates
6 th Grade Activity Fund	Raise funds to support field trips	Trunk or Treat	10/28/2016 rain date 10/29/2016
6 th Grade Activity Fund	Raise funds to support field trips	5 th Grade Race for Education	5/15/2017 – 5/31/2017 race day 5/24/2017

L-6 2016-2017 NJQSAC Statement of Assurance (SOA)

BE IT RESOLVED that the Board of Education approves the 2016-17 QSAC Statement of Assurance (SOA) and authorizes the superintendent to submit the SOA to the Gloucester County and N.J. Departments' Offices of Education.

M. Curriculum & Instruction**M-1 Professional Development – Staff Trainings, Seminars, Conventions, & Conferences**

Resolved that the following personnel Resolved that the following staff attendance at trainings, seminars, conventions, and conferences be approved:

Title of Program	Location	Date(s)	Attendee(s)	Educational Purpose	Cost to District
Harassment, Intimidation, and Bullying-Prevention Training Program	Toms River, NJ	11/1/2016	Courtney Haslam	To provide essential professional development for harassment, intimidation, and bullying prevention.	\$159.53
Wilson Reading System	Conshohocken, PA	12/13/2016 to 12/15/2016	Erin McLaughlin, Krista Travaglini	To provide training that is based on phonological-coding research and Orton-Gillingham principles.	\$633.41 \$633.41
PEOSH/NJADP 2016-2017 IAQ Training	Sicklerville, NJ	3/17/2017	Bethany Bakley	To provide training with indoor air quality program.	\$0.00
101 Dynamic Strategies for Strengthening MUSIC Instruction and Student Learning	Cherry hill, NJ	11/30/2016	Linda Davis	To provide strategies to increase student motivation, involvement and success in learning music skills	\$261.74
NJASL 2016 Fall Conference	Long Branch, NJ	11/17/2016 to 11/18/2016	Gail Bram	To interact with vendors and network with other school librarians from throughout the state of NJ to exchange ideas	\$271.64
New Jersey School Boards Association Conference	Atlantic City, NJ	10/25/2016 to 10/27/2016	Janet Brown Janice Huggins Joseph Talbot	To further strengthen the organization's capacity to educational excellence	\$562.36 \$670.42 \$670.42

M-2 Units of Study – Adoption of New/Revised Curriculum

Resolved that the following new and revised units of study be approved:

Units of Study – New/Revised Curriculum
2016-2017 South Harrison School District Course Adoption Phase 3
2016-2017 South Harrison Township Elementary School Courses of Study, including those with updated 2015 standards are available at http://www.southharrison.k12.nj.us/domain/185 .

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N. Finance

N-1 BE IT RESOLVED, that the South Harrison Township School District Board of Education ratify the line item transfers listed below for the 2015-2016 fiscal year as recommended by the Superintendent of Schools:

To Account	From Account	Amount	Justification
11-000-261-420-05-052	11-000-261-610-05-052	\$1470	Pumping of waste water
11-213-100-580-05-032	11-120-100-101-05-016	\$1800	Wilson Reading System
11-000-261-420-05-052	11-000-261-610-05-052	\$1850	Repair Septic Tank
11-000-230-340-30-047	11-000-230-339-30-047	\$48600	Shared Superintendent Services, Network drops, teacher copier lease
11-000-230-340-30-047	11-000-230-331-30-050	\$2241	
11-000-221-320-40-045	11-000-221-390-40-045	\$2000	
11-000-240-440-70-050	11-000-230-590-30-047	\$1500	
11-000-252-340-60-051	11-190-100-610-05-051	\$4490	
11-190-100-440-05-050	11-190-100-500-05-021	\$8220	
11-000-261-610-05-052	11-000-262-520-70-050	\$1200	Blinds for cafeteria
11-000-261-610-05-052	11-000-251-600-70-050	\$800	

N-2 BE IT RESOLVED to approve the following:

- A. Approval of Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 31, 2016. The Cash Reconciliation Report and Secretary's Report are in agreement for the month of August 31, 2016.
- B. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 31, 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

N-3 Payment of Claims

BE IT RESOLVED, that the South Harrison Township School District approve the following bill lists:

8/10/2016	\$41.00	Bill List
10/5/2016	\$386.00	Bill List
10/10/2016	\$189,854.46	Bill List
9/30/2016	\$110,834.03	Payroll
10/15/2016	\$113,534.03	Payroll

N-4 Student Activity Financial Report

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the Student Activity Financial Report as of September 30, 2016.

N-5 Parental Contract for Student Transportation

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the parental contract for student transportation with Dorothy Baiocco-Shulman to Pilot School in Wilmington, DE from September 1, 2016 to June 30, 2016 at a rate of \$27.77 per day.

O. Policy

None

Motion carried by the following roll call vote:

YES NO ABSTAIN

Brown

Bruno

Buckley

Huggins

McShea

Reilly

Talbot

P. Old Business

Board of Education Goals

Goal 1: To review, analyze, and improve our fundraising policies to ensure that all fundraising practices are equitable among students and that procedures are clarified, ensuring the proper management of funds: Goal (1) is aligned with the South Harrison's Strategic Plan: Vision 2018. Strategic Plan IV:2,3,4. Chair Janet Brown

Goal 2: Ensure that all students are achieving at a high level as measured by various assessments utilized by the District. Goal (2) is aligned with the South Harrison's Strategic Plan: Vision 2018. Strategic Plan I:6, 7, 8. Chair Joe Talbot

Goal 3: Using the eight characteristics of effective school boards, the South Harrison Township Elementary School District Board of Education will become a board that functions as a cohesive and productive governmental unit. Goal (3) is aligned with the South Harrison's Strategic Plan: Vision 2018. Strategic Plan I, II, III, IV, & V. Chair Jim McShea

R. New Business

S. Adjournment of Meeting

Motion by McShea, second by Huggins, that the Board of Education adjourn the meeting at 8:27 p.m.

Motion carried unanimously

Respectfully Submitted,

Jason Schimpf

School Business Administrator/Board Secretary