

SOUTH HARRISON SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES

Regular Meeting  
February 22, 2021  
7:00 p.m. Virtual

A. Call to Order  
Meeting called to order at 7:00 p.m. by President Bruno.

B. Pledge of Allegiance

C. Statement of Open Public Meeting Compliance  
Pursuant to the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting has been duly advertised in the South Jersey Times, issues of January 7, 2021. The municipal clerk of the township has been duly notified and the requirements of posting of notices have been met.

D. Roll Call

Members Present

David Asis, Janet Brown, Laura Bruno, Deborah Cunningham, Carole English, Janice Huggins, Joan Pino-Talbot, Carrie Selb, Joseph Talbot, Dr. James Lavender, Mr. Jason Schimpf, School Business Administrator/Board Secretary.

Members Absent

E. Student Recognition

1 <sup>st</sup> Grade	Vincent Linden
2 <sup>nd</sup> Grade	Aaron Musick
3 <sup>rd</sup> Grade	Brayden Mykulak
4 <sup>th</sup> Grade	Emily Grassia
5 <sup>th</sup> Grade	Talia Griscom
6 <sup>th</sup> Grade	Maura Catalano

F. Presentations

F-1. Andrew Lee, HMA-2019-2020 Audit

G. Public Participation

Maura Catalano, 6th Grade Spotlight Student, Thank You

Jennifer McIlvaine, Question regarding the fall schedule, comment supporting in person full time in the fall

Kelly McMahon, Question regarding returning full time, following Kingsway schedule

Aimee Little, Question regarding 4, 5 and 6<sup>th</sup> grade schedule

Melissa Sharp, Inquired about the status of the gym

Christy Scolpino, Question regarding gym floor testing schedule

Brenda Talley, Question regarding 4, 5 and 6<sup>th</sup> grade schedule

Vana Tsoplakis, question regarding end of year and 6<sup>th</sup> grade graduation

Kelly McMahon comment regarding Dr. Hogan

H. Executive Session

Motion by Huggins, second by Pino-Talbot, that the Board of Education approve the following:

BE IT RESOLVED that the South Harrison Township Elementary School District Board of Education desires to hold a closed Executive Conference Session at 7:53 p.m. prevailing time, for approximately 30 minutes as follows:

- |             |   |
|-------------|---|
| <u>Item</u> | <u>Discussion Item(s)</u>                       |
| 1           | Superintendent/Principal Search Shared Services |
| 2           | Shared Services                                 |

*\*Pursuant to sthe list of exceptions set forth in the Open Public Meetings Act 10:4-12*  
 The president reconvened the meeting at 8:34 p.m.  
 Motion carried unanimously

I. Approval of Minutes

Motion by Pino-Talbot, second by Huggins  
 RESOLVED, that the South Harrison Township Board of Education approve the minutes of the following meetings:

- |             |                  |                           |
|-------------|------------------|---------------------------|
|             | <u>Date</u>      | <u>Type of Meeting</u>    |
| <u>I-1.</u> | January 25, 2021 | Regular Meeting Minutes   |
| <u>I-2.</u> | January 25, 2021 | Executive Session Minutes |
| <u>I-3.</u> | February 8, 2021 | Special Meeting Minutes   |
| <u>I-4.</u> | February 8, 2021 | Executive Session Minutes |

Motion carried unanimously

J. Correspondence

Approval of Agenda Items

Motion by Talbot, second by Brown,  
 BE IT RESOLVED, that the South Harrison Township Board of Education approve L-2 – L-5, M-1, N-1 – N-7 and O-1 as follows:

K. Personnel

L. General Administration

- L.1. Discussion Items
- Shared Service Update
  - 4<sup>th</sup> Grade Live Streaming – Feb. 16<sup>th</sup>

L-2. Enrollment Reports as of January 31, 2021

Grade Level	Current Totals	June 30, 2020
PK3	1	6
PK4	5	12
K	45	35
1	34	51
2	53	39
3	40	48
4	45	48
5	45	46
6	47	45
Resident Students	290	308
Choice Students	25	23
District Total	315	331

Attendance Summary

School/Grade	Cohort A	Cohort B	Cohort AB	Virtual	Total
South Harrison					
PK to 6 <sup>th</sup> Grade	64	61	86	104	315
% of Total	20%	19%	27%	33%	

L-3. Emergency Drills/Calls

School / Date	Time	Drill Description
South Harrison 1/19/2021	11:54 AM 11:56 AM	Fire Drill Phase 2 Cohort A
South Harrison 1/21/2021	9:48 AM 9:50 AM	Fire Drill Phase 2 Cohort B
South Harrison 1/28/2021	3:09 PM 3:11 PM	Shelter – in – Place

L-4 Student Discipline, Violence/Vandalism, HIB as of January 31, 2021:

Infraction Reports	No. of Incidents this Month	2020-2021 Total-To-Date	2019-2020 Total
Detentions	0	0	7
Suspensions	0	0	3
Violence, Vandalism, Substance Abuse	0	0	0
Harassment/Intimidation/Bullying (Confirmed)	0	0	1

L-5 Fundraisers

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the fundraiser(s), as recommended by the Superintendent of Schools:

Program/Group	Purpose	Product/Service	Dates
PBSIS	Purchase of School-wide reinforcement systems for students and staff	Soft Pretzel & Water Snack Sales	3/9/2021; 3/12/2021; 3/23/2021; 3/26/2021; 4/13/2021; 4/16/2021/ 4/27/2021; 4/30/2021; 5/11/2021; 5/14/2021; 5/25/2021; 5/28/2021; 6/8/2021 and 6/11/2021

M. Curriculum & Instruction

M-1 Professional Development – Staff Trainings, Seminars, Conventions, & Conferences

Resolved that the following personnel Resolved that the following staff attendance at trainings, seminars, conventions, and conferences be approved:

Title of Program	Location	Date(s)	Attendee(s)	Educational Purpose	Cost to District
NJALC Spring Conference	Virtual	4/16/2021	Amy Danner	WIAT 4 Presentation	130.00
National Art Education Association	Virtual	3/4/2021 to 3/7/2021	Sarah Keane	Learn New Ways to Incorporate Technology & Diversity into Subject	159.00

N. Financial

N-1 Line Item Transfers

BE IT RESOLVED, that the South Harrison Township School District Board of Education ratify the line item transfers listed below for the 2020-2021 fiscal year as recommended by the Superintendent of Schools:

To Account	From Account	Amount	Justification
11-190-100-340-05-051	11-000-211-300-05-051	\$4000	Google Migration from
11-190-100-340-05-051	11-000-266-610-05-051	\$3810	Kingsway

**N-2** BE IT RESOLVED to approve the following:

- A. Approval of Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 31, 2020. The Cash Reconciliation Report and Secretary’s Report are in agreement for the month of December 31, 2020.
- B. Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 31, 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**N-3** Payment of Claims

BE IT RESOLVED, that the South Harrison Township School District approve the following bill lists:

2/22/2021	\$197,047.38	Bill List
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**N-4** Student Activity Financial Report

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the Student Activity Financial Report as of January 31, 2021.

**N-5.** 2019-2020 CAFR

BE IT RESOLVED, that the South Harrison Township School District Board of Education accept the Comprehensive Annual Financial Report ("CAFR") for the fiscal year ended June 30, 2019 and related documents for submission to the Executive County Superintendent of Schools.

**N-6.** Synopsis and Summary of Annual Audit and Recommendations and Corrective Action Plan

WHEREAS, N.J.S.A. 18A-23.4 states that the Secretary of the Board of Education shall prepare a synopsis or summary of the annual audit and recommendations;

WHEREAS, the accounting firm of Holt, McNally & Associates audited the basic financial statements of the South Harrison Township School District for the fiscal year ended June 30, 2020 in accordance with the Generally Accepted Audit Standards issued by the Comptroller General of the United States;

WHEREAS, the accounting firm of Holt, McNally & Associates did not have any findings or recommendations for the fiscal year ended June 30, 2020;

NOW THEREFORE BE IT RESOLVED, that the South Harrison Township School District Board of Education accept and approve the Audit Synopsis, summary of audit recommendations and corrective action plan for the fiscal year ended June 30, 2020.

**N-7.** Reflex Math Grant

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve a 3<sup>rd</sup>

grade Reflex Math Grant valued at approximately \$1,800 for use by Mrs. Lisa Henje’s class for the 2021-2022 school year.

Motion by Brown, second by Asis,

BE IT RESOLVED, that the South Harrison Township Board of Education approve N-8 as follows:

N-8 Shared Services Agreement with Logan Township School District Board of Education

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve a shared services agreement with Logan Township Board of Education for the following beginning July 1, 2021 through June 30, 2022:

Child Study Team Supervisor Services	\$28,500
Facility Maintenance Services	\$52,000
Curriculum Consultation Services	\$12,000
Information Technology Management Services	\$91,000
School Business Administration/Business Office Services	\$137,000

Motion carried by the following roll call vote:

YES                      NO                      ABSTAIN

Asis

Brown

Bruno

Cunningham

English

Huggins

Pino-Talbot

Selb

Talbot

O. Policy

O-1. Policy/ Regulation Second Reading

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education recommend the following policies and regulations for second reading for revision and/or adoption.

Policy/Regulation	Title
Policy #2464	Gifted and Talented

Motion carried by the following roll call vote:

YES                      NO                      ABSTAIN

Asis

Brown

Bruno

Cunningham

English

Huggins

Pino-Talbot

Selb

Talbot

P. Old Business

Board Goals

Objective: Strive to provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

1. Continue to offer and monitor the effectiveness of research based academic instructional programs and tiered remedial interventions in meeting with common core standards.
2. Create a cost-effective budget that provides for educational resources and preventive maintenance options for ongoing facility improvement needs.
3. Provide and monitor the effectiveness of research based social-emotional instructional programs to improve prosocial behaviors, social problem solving, and resilience/adaptability.
4. Provide regular updates (3x per year) on actions taken and outcomes delivered to improve the faculty and staff survey results.

Q. New Business

R. Adjournment of Meeting

Motion by Asis, second by Talbot, that the Board of Education adjourn the meeting at 8:40 p.m.

Motion carried unanimously

Respectfully Submitted,

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Jason Schimpf  
School Business Administrator/Board Secretary